



ROYAL NORWEGIAN EMBASSY

Jakarta

CHECKLIST: TOURISM

Documents must be submitted in the same order as in the checklist. Check the boxes below, sign and submit the checklist with the application.

- Cover letter from the Application portal or application form (if you are not applying online) signed by the applicant. ☐
- Passport photo. (not older than 3 months, 4 x 3 cm in size, white background, with no glasses and glued to the cover letter.) ☐
- Original passport with validity period of at least 3 months after the projected expiry of the visa. (Both new and old passport(s) if any) ☐
- Photocopy of passport (all pages that contain personal information, stamps, previous visas and other permits). ☐
- Original travel insurance + one copy (must be valid for the stay + a period of minimum 15 days after expected return and covering the entire Schengen area for a minimum amount of EUR 30 000 for the duration applied for (as per travel plan submitted)). ☐
- Completed Itinerary to Schengen countries form (available on the Embassy's website), with fixed travel dates of maximum 90 days. ☐
- Detailed travel plan for the visit. ☐
- Booking of a roundtrip air ticket (do not buy the ticket until a visa has been granted) ☐
- Documentation of sufficient means (for example bank statements, pay slips etc. for at least the last 3 months (original bank book + 1 copy of each used page.) and/or copy of credit card and balance for this account) ☐
- Confirmed hotel bookings or proof of accommodation. ☐
- Original documents confirming employment, private business, school or studies; a permission for leave of absence. ☐
- For minors only (>18yrs) Birth certificate and parental authorization from both parents. ☐

IMPORTANT

I hereby confirm that I personally have submitted this application for a visa and that all information stated in the application and the supporting documentation is true. I am aware that providing incorrect information or falsified documents deliberately are punishable acts by Norwegian law and will lead to refusal of the visa application.

I'm aware that it is my own responsibility to enclose all required documents according to the checklist when I submit the application. Documents submitted after the application date will not be taken into consideration by the Embassy.

Date:

Place:

Signature: